

ST. JAMES PARISH COUNCIL MEETING

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June 15, 2010

1) PREFACE

The meeting was called to order by Bruce Schmidt

2) ATTENDANCE

Parish Council Members: D. Bockstanz (2011), J. Kline (2013), S. Lushbaugh (2011), J. Mazelon (2013), J. Palla (2011), S. Rieman (2012), B. Schmidt (2011), W. Stann (2013), J. Walsh (2012);

Absent: J. Navarro (2012), K. Seabright (2011), Youth Representative, J.J. Navarro

Staff Present: A. Dietrich, Fr. Steve

Guests: Mary Ann DePasquale, Josh Laws (seminarian)

3) OPENING PRAYER

Fr. Steve read the Gospel According to Luke 9:18-24, and prayed an encouraging prayer.

4) OLD BUSINESS

a) Action Items

- The action items from last months meeting were reviewed.
- Bruce invited all parish council men and their wives to attend the deacon formation meeting/dinner on July 1st. RSVP's will be to Bruce Schmidt by June 24th. The invitation was in this past week's bulletin and read in the announcements as well.
- Fr. Steve spoke with Wilma in regards to the poor (share) box (action item #15). Wilma suggested that 4 to 6 months be for the emergency fund and 4 to 6 months be for special collections. Everyone was in agreement that the poor (share) box would be divided between emergency funds and special collections.

b) St. James Annual Report

Fr. Steve had two sample annual reports from Corpus Christi Church in Baltimore and Holy Family Catholic Church in Middletown. Corpus Christi's annual report was eight pages and very detailed. Holy Family's annual report was one page (front/back) with a message from Fr. Kevin Farmer, mission statement, statistics (baptisms, number of volunteers, weddings, etc), and Financial information. It was decided to go with the one page annual report with a completion date of August 31, 2010.

c) New Part-time Coordinator of Music Ministry Position

This position has been filled. Mr. David Gunning has been hired and starts July 1st. He will be paid a flat fee and per Mass that he attends. Expenses for the church will stay the same, due to changes within the staff.

d) Mission Statement

The new mission statement will be placed at the front and side entrances of the church. The picture of the church will be in the background (watermark) with the mission statement over it.

5) NEW BUSINESS

a) Election of Parish Council Officers for 2010-2011

Bruce went over the descriptions of the Chair, Vice Chair and Secretary. Motions were made and seconded. The new (or returning) officers are:

Chair – Bruce Schmidt; Vice Chair – Jim Walsh; Secretary – Suzie Rieman

b) Proposed Parish Council Dates for 2010-2011

The Parish Council will be meeting Monthly beginning in September. The proposed dates were accepted.

c) Deacon Formation Information Night

St. James Parish Council is hosting a Deacon Formation Information Night on Thursday, July 1, 2010. This event is open to all eligible men and their wives from all local parishes and is being advertised in the bulletins of St. James, St. Augustine's and St. Mary's Parishes. Along with the meeting a dinner will be served. RSVP's are to be made to Bruce Schmidt by June 24, 2010. We hope that many attend to find out more about this ministry, and for fellowship.

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d) Adult Faith Formation Steering Committee Report

Mary Ann DePasquale presented us with the decisions that were made by the Adult Formation Steering Committee.

- *October 8th* at 7p.m. Sharon Bogusz from the Archdiocese will be speaking about **"Defending our Faith in a Secular World."** (Daria Kaas & Donna Bockstanz)
- *October 29th* 6:30-9:00p.m. **Pot Luck Dinner with "ASK FATHER STEVE;"** This will be the time for parishioners to ask Fr. Steve questions about the church and our faith. (M. DePasquale and D. Smith)
- January 3 to February 7th or 14th 7-8:30p.m. **"Five Love Languages,"** a five to seven session group study for couples in the parish. Videos and books by Dr. Gary Chapman will be used. (Terry Allnutt)
- *February/March Lenten Retreat*, place and date to be announced
- *May Day of Recollection* at St. James. Date and time to be announced.

e) Fundraising

A Fundraising – Brain Storming Evening at the Walsh's residence. It will be held on a Friday evening; casual, come with ideas, so that we can help support events that come up for parishioners and or the community. A tentative date is Friday, July 9th. There will be more information to follow through announcements/bulletin.

- *September 5 2010 - 3rd Annual Golf Tournament at Beaver Creek* (after Mass)
- *September 18, 2010 - Miniature Golf* (after Mass)

f) Financial Assistance Request for Streifel Family

To date, \$4600.00 has been raised for the Streifel family. \$1000 has been spent to repair and replace the roof. \$1000 has been requested for a furnace (boiler/heater), leaving \$2600. Neighbors have been working on the roof, walls and have put in two windows.

g) Maintenance up-date

The church has a new programmable thermostat. All heaters are working, a circuit board was replaced. Joe Lillis is helping with painting. A broken commode in the men's bathroom and a spot light has been replaced. Heating bills are higher than the cooling. Heating is all electric. Next year we will need estimates on the soffits/eaves that need to be replaced. Insulation in ceiling needs to be checked as well.

A list of equipment with the life expectancy and cost to replace is needed. A Corrective Maintenance Budget and a Preventative Budget are needed as well. This was placed on the action item list.

h) Communication Committee

There was much discussion of the communication needs of the parish. We need to evaluate how we presently communicate within the parish and come up with recommendations on how to improve it. A mission statement for this committee was suggested. It is important that we reach all parishioners whether it be electronically (WEB), in writing (bulletin and other media) or verbally. It was decided that and information flow would be decided upon by the Parish Council and then a committee would be formed with volunteers with communication experience/expertise to create and implement it.

i) Miscellaneous

Mary Ann DePasquale brought up some suggestions in ways to make the bulletin more effective. This will be an area that the future Communication Committee will be handling. We also need to be more expressive when making announcements during Mass. It was suggested that someone from the committee make the announcement in lieu of the lector.

Seminarian Josh Laws said the closing prayer asking the Spirit to guide us.

The next meeting will be September 21, 2010 at 7:00p.m.

*Respectfully submitted,
Suzie Rieman*