

ST. JAMES PARISH COUNCIL MEETING

SUMMARY OF THE MINUTES Page 1

September 27, 2011

1) PREFACE

The meeting was called to order by Bruce Schmidt

2) ATTENDANCE

Parish Council Members: R. Cheeks, K. Crispin, A. Hoberg, J. Kline, J. Mazelon, J. Palla, S. Rieman, B. Schmidt, S. Smith(youth rep)

Absent: R. Menas, J. Navarro, J.J. Navarro (youth rep), W. Stann, J. Walsh

Staff Present: Fr. John, Brigitte Schmidt, E. Gibson

Guest(s): Donna Bockstanz

3) OPENING PRAYER

Fr. John read Philippians 4:6-9. It tells us to not be anxious, but in everything pray to God. To summarize, we need to **depend on God, look for the positive, try to be happy and God will help you.**

4) OLD BUSINESS

a) *Approval of June 21, 2011 Meeting Minutes*

i) The minutes were approved

b) *Review of Action items*

i) Fr. John looked into what Boonsboro charges for trash pick up and found out that the cost is minimal. He had a meeting with Larry Milihram and it was decided that they would try using the bins that are in existence before trying something else. They have ordered 4 heavy duty signs for the bins that are outside and 4 for the waste baskets that are inside. The people who hold the events will be responsible for taking the garbage to the bins. We will have written instructions for the disposal of trash for anyone who uses the building. Larry Milihram will continue to take the trash to the dump.

ii) A fundraising opportunity is still being looked into with Roger Munro, BPI, in regards to "Empower Maryland Free Energy Audit."

iii) The Archdiocese requested that a statement/letter be sent to them in regards to our future plans for our property on highway 67. This is in regards to our looking into the bank building and renovating the present church space. Everything will be on hold until a new Archbishop has been appointed. An Archdiocese contractor did come out to look at the bank property, but we have not received anything in regards to their appraisal.

iv) Rod Menas and Kurt Crispin have completed their STAND training, Brigitte Schmidt is working on the paperwork side of the process.

v) The annual report information was collected and St. James' 2nd Annual Report went out in September.

vi) Future dates for Parish Council Meetings are November 15, 2011, January 17, 2012, State of the Parish will be held on January 28 & 29, 2012, March 20, 2012, May 15, 2012, and June 19, 2012

5) New Business

- a) *Youth Ministry's trip to Encounter in July 2012 (eglweb.org) fundraising efforts and what the Parish Council can do to assist.*
 - i) Encounter is a week long service encounter. During the week they attend daily Mass, go to adoration, confession, meet with other Catholic Youth and have different social opportunities. The cost is \$400 per youth. It is Erin Gibson's goal to minimize this cost through fundraisers. The Youth have conducted a fundraiser, a car wash which brought \$310.62 towards helping to minimize the cost per student. They have another fundraiser planned that they hope goes well. There are approximately 15 youth who would like to attend Encounter week. Erin will be getting a solid commitment from them in November.
 - ii) It was decided that the Parish Council members would assist the Youth in a service based project by coordinating the Advent Wreath making as a fundraiser. Many parishioners have enjoyed this activity and it brings families together. The Youth will be assisting as well.
- b) *Youth Mass coordination and support*
 - i) The first Youth Mass this year went well. There were a few glitches, but with improved communication they can be worked out. Coordination between the adults who generally handle certain parts of the Mass would need to be notified before the next Youth Mass (October 23, 2011) so that the Youth can be trained and the adults notified that they will not be covering that duty. The committee chairs will be notified of the Youth Mass dates in order not to schedule anyone else. (For example, a lector won't be needed, or ushers etc.)
- c) *Lending Library*
 - i) There was much discussion in regards to the Lending Library. There seems to be more interest in the Lighthouse series of CD's than in the Lending Library. At present the Lighthouse series of CD's is self-supporting. In order to get the Lending Library up-to-date with books that are supported by the Catholic Faith, it would need a coordinator and to date no one has volunteered. It was decided that the Lending Library would be removed from the church hall. The books will be given away.

6) Closing Prayer

Fr. John closed by prayer thanking God for the gift of faith, for the love of his son, Jesus Christ and the wisdom to guide our actions in service to His church.

The next meeting will be November 15, 2011 at 7:00p.m.

Respectfully submitted,
Suzie Rieman



OFFICE OF THE ARCHBISHOP

ARCHDIOCESE OF BALTIMORE

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June 27, 2011

Rev. John J. Jicha
St. James Catholic Church
121 N. Main Street
Boonsboro, MD 21713

Dear Father Jicha,

In response to your letter dated May 15, 2011 requesting permission to purchase the Columbia Bank building and adjoining parking lot, upon the recommendation of the Facilities and Real Estate Commission, I hereby defer approval until additional information is provided.

The Parish needs to work with the surrounding cluster parishes and present a long-term pastoral plan that addresses the regional concerns identified in the Report of the Committee on Priest Personnel Policy Planning, dated January, 2011. As part of this Plan, the Parish is to explain how the 16 acres parcel of land located on Appletown Road that was purchased for the future expansion of St. James is to be used into future planning for the parish.

The Parish is to evaluate the hazardous materials that may exist in the bank and understand the expense of abating any hazardous materials that may exist. The renovation expenses are to be established and funding for this work explained. If the building is purchased, the Parish's operating expense will increase approximately by \$40,000 per year. Please explain what resources are available to pay for this ongoing increase in Parish expense.

Once this information is collected, please submit to William Baird, CFO for his review with the Facilities and Real Estate Commission.

I will re-evaluate the Parish's request to purchase the bank building and adjoining parking lot on the recommendations made to me.

If you have questions about the policies or procedures you may also contact Mr. Nolan McCoy at (410-547-5335).

With prayerful wishes, I remain

In the Lord,

† Edwin F. O'Brien
Archbishop of Baltimore

Cc: Most Reverend Mitchell Rozanski
Rev. Msgr. Richard Woy
Dr. Diane Barr
Mr. William Baird
Mr. Nolan McCoy
Mr. David Owens